

POWTECH

26 – 28 September 2023
Exhibition Centre Nuremberg

Last Minute Information for Exhibitors

Organiser:	NürnbergMesse GmbH Messezentrum, 90471 Nuremberg, Germany T +49 911 86 06-0	
Execution:	NürnbergMesse GmbH Messezentrum, 90471 Nuremberg, Germany T +49 911 86 06-0	
Exhibition Team: POWTECH	Tel.: +49 9 11 86 06- 89 40 powtech@nuernbergmesse.de	
Opening times:	26 & 27 September 2023	09:00 – 18:00
	28 September 2023	09:00 – 17:00
Assembly:	21 – 24 September 2023	07:00 – 24:00
	25 September 2023	07:00 – 20:00
Dismantling:	28 September 2023	17:00 – 24:00
	29 - 30 September	07:00 – 24:00

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Privacy notice

You can object to the use of your data by NürnbergMesse GmbH for advertising purposes at any time.

Further information on data protection, in particular on exercising your rights as a data subject and on how to contact us, can be found at: <https://www.nuernbergmesse.de/en/dataprotection>.

Legal information and warning notices

Please refer to the notes on the following topics on the <https://www.powtech.de/en>

- Warning against dubious hotel offers
- External exhibition directories
- Sales offers visitor data
- Protection of industrial property rights – plagiarism
- Priority certificate

1. Waste disposal/cleaning

The NürnbergMesse respectively the official service partners from the NürnbergMesse are responsible for the proper, environmentally compatible disposal of unavoidable waste. The flat fee for this is EUR 4.95/m² and is charged up to a maximum area of 500 m². This amount was already charged with your stand space. You don't need to do anything.

The waste disposal service includes the professional removal and recycling of any waste generated at the stand during assembly and dismantling as well as for the entire duration of the trade fair. For the disposal of waste occurring during the fair, full rubbish bags will still be collected daily directly from your stand and one new bag will be provided automatically.

The disposal of

- production waste accumulated during the event,
- entire stand elements or
- complete exhibition stands must be ordered separately.

These services can be ordered in the Online ExhibitorShop (see Staff and Services - Cleaning of stand and disposal), at one of NürnbergMesse's official service partners for a fee.

The Online ExhibitorShop will remain open during assembly and duration for orders of cleaning services. We kindly ask you to bring your login data with you. You need them to place orders online on site.

If you would also like to provide a login to one of your partners (stand builder, agency, etc.), please request login data via the 'Partner Logins' menu item in the ExhibitorShop no later than one week before the start of set-up.

2. Exhibitor kitchens

During the fair, exhibitors can use the following kitchens free of charge to prepare hot drinks or wash crockery:

Service 1 (basement), Service 4 (basement), Hall 4A (ground floor), Service 4/5 (basement)

The kitchens have a workbench with sink and hot water boiler.

3. Truck call-off system – TransItfair

We have recently started working with **TransItfair**, a **new dynamic logistics system**, at our exhibition center. The aim is to better manage the traffic flows on our site during the assembly and dismantling phases and to make them more plannable, transparent and efficient.

Please register or log in to the [TransItfair](#) system. Book your time slot and associated logistics service.

If already known: Add driver details to your booking. Your driver will be informed via email and/or SMS about the scheduled call-off.

Please note: Send your booking data as well as the routing sheet to your forwarder and inform your logistics partners and stand builders.

Please be at the **Check-In Areas** indicated in the Logistic directory and on your routing sheet **no later than the time indicated on the routing sheet** on the day of loading.

If you have any questions, please feel free to contact Logistic Support:

Tel +49 9 11 86 06-64 00

E-mail logistic.support@nuernbergmesse.de

4. Service Point, Service Buddies and messeSTORE on site, Visitor registration/Lead tracking

4.1 Service Point

The Service Point (between Halls 5 and 6, upper floor) is your central point of contact for all services on the exhibition grounds during assembly, dismantling and the entire duration of the fair. Here you will find the Service Buddies team, the messeSTORE, our stand construction and furniture companies and our visitor registration/lead tracking provider.

Opening Hours Service Point:

Thursday, 21 – Sonntag, 24 September 2023 7:00 – 15:30

Monday, 25 – Thursday, 28 September 2023 7:00 – 19:00

Friday, 29 September 2023 7:00 – 15:30

The Online ExhibitorShop will remain open during assembly and duration for orders of cleaning services as well as internet, telecommunication and lead tracking products. We kindly ask you to bring your login data with you. You need them to place orders online on site.

If you would also like to provide a login to one of your partners (stand builder, agency, etc.), please request login data via the 'Partner Logins' menu item in the ExhibitorShop no later than one week before the start of set-up.

4.2 Service Buddies

During assembly and for the duration of the fair, our Service Buddies team will be available to offer advice and assistance for all matters relating your participation at the fair.

Before and during the event by phone at +49 9 11 86 06-80 00 or by e-mail at exhibitor.services@nuernbergmesse.de. During assembly, running time and dismantling additionally on site at the Service Point on the 1st floor between halls 5 and 6 as well as on the event area

4.3 messeSTORE

The Wörnlein messeSTORE is available at the ServicePoint (between halls 5 and 6, 1st floor). Various consumables and assembly materials are available there.

4.4 Visitor registration/Lead tracking

We support your sales with an app for lead tracking at the trade fair! LeadSuccess allows you to scan the visitor tickets of your customers on site via tablet / smartphone and thus keep track of your trade show contacts at any time. You can additionally enrich each contact with conversation notes etc. in the app.

As an exhibitor at POWTECH 2023, you will automatically receive a free LeadSuccess APP for a terminal device - for this you have already received a separate email with all the relevant information from ServicePartner convey. You can book additional app access for a fee if you wish.

- > [Take a look at the LeadSuccess APP here](#)
- > [Here you get an overview of additional services](#)

Your personal contact:

convey Information Systems GmbH

Mattia Costantini

Tel. +49 899 54 58 67-55

E-Mail: leadsuccess@convey.de

5. Passes

Admission - TicketCenter

In the Online ExhibitorShop under the heading TicketCenter you can generate, send and manage your exhibitor passes as well as assembly and dismantling passes.

As an exhibitor, you will receive a free quota of exhibitor passes, depending on the stand area booked. You can view this free quota of exhibitor passes in the TicketCenter. However, you can generate tickets in excess of this quota. After the event, you will only be charged for the exhibitor passes actually used minus your free quota.

Exhibitor passes are valid for the duration of the event and for set-up and dismantling.

You can also generate free assembly and dismantling passes for your stand personnel at the TicketCenter.

Please ensure that all persons involved in stand construction and dismantling, such as stand builders, forwarding agents, etc., receive an assembly and dismantling pass from you. Persons arriving at the exhibition grounds without a pass will be denied access and will have to register on site. This may lead to waiting times.

Please note that all passes must be personalized!

6. Direct sales not permitted

POWTECH is an exhibition only. The supply or handing over of sold exhibition goods (direct sales) is not permitted. In the event of violation of this rule NürnbergMesse reserves the right to close the respective stand.

7. Trade visitors/trade press

As an exhibitor you have agreed to invite only authorised visitors.

Authorised visitors are: Trade press, Trade visitors.

As in previous years, visitors to POWTECH will once again be registered electronically.

Children and young people under the age of 18 are not allowed at the fair. In certain justified circumstances access may be granted to persons aged 16 and over. The only exceptional circumstances would be an existing employment contract with an exhibiting company. Documentary evidence of this must be provided. Access is only possible when accompanied by an adult.

Trade visitors must wear their passes so that they are visible. Special press passes will be issued to representatives of the trade press.

8. Mini Market

If you need beverage and food for your stand at short notice, please use our Mini Market in Hall 1, Service 1. Please note that the distribution is only available in containers and payment is only possible by credit card.

Our Mini Market is available from 8am to 1pm during POWTECH selected trade fairs. Please pay attention to the information on site.

9. Information and service counters

For trade fair guides (= EXHIBITION GUIDE), copying services (black/white) and all other queries, please contact our information and service counters located in the entrance areas.

10. Priority certificate

An application for a priority certificate for the event has been submitted to the German Federal Ministry of Justice. The priority certificate guarantees certain protection rights until submission to a patent office in Germany or other countries. All exhibitors can apply for a priority certificate, which costs EUR 50. If you have any queries in this regard please contact the exhibition Management.

11. Exhibition opening times

26 & 27 September 2023	09:00 – 18:00
28 September 2023	09:00 – 17:00

Exhibitors can access the exhibition halls daily two hours before the official opening time.

The exhibition stands must be manned by 15 minutes before opening at the latest.

For security reasons the exhibition halls have to be vacated at the latest 30 minutes after the end of the opening time.

12. Press/Press center/Press events

The POWTECH press center is opened on Tuesday, 26 – Wednesday 27 September 2023, from 8:30 – 18:00 and on Thursday 28 September 2023, from 08:30 – 17:00. This is where you can hand in your information material to be displayed for the press.

Please inform the press team of POWTECH about press events you are planning in the course of the event. They will be happy to support you with the implementation and promotion.

Press Team:

Christina Freund

T +49 9 11 86 06-83 55

press@powtech.de

13. Sparing use of energy

- Energy (power, water, heating and compressed air) must always be used in the halls in a way that conserves resources
- Stand lighting: Make sure that the stand lighting is switched off at night (also for reasons of fire prevention)
- Other consumers (with the exception of refrigerators and machinery that has to run overnight (e.g. networks)) must also be switched off overnight to prevent possible consumption of energy in standby mode
- Hall doors should be kept closed as far as possible

14. Stand parties/stand use after the end of the trade fair

Stand parties can be registered chargeable in advance via the Online ExhibitorShop (see ServicePlus, Supporting events).

Please note that you are obliged to register a stand party or other use of the stand after fair closing time.

15. Hiring stand personnel/contract staff

For personnel for assembly and dismantling, stand service, interpreters and hostesses please contact:

Business & Service Brigitte Schmedding GmbH
 Messezentrum
 90471 Nürnberg
 T +49 911 8 60 76-0
info@business-und-service.de

Lorenz Projekte GmbH & Co. KG
 Lorenz Office GmbH & Co. KG
 Lorenz Technik GmbH & Co. KG
 Dr.-Kurt-Schumacher-Str. 16, 90402 Nürnberg
 T +49 9 11 21 46 66 38
messe@lorenz-personal.de

16. Travel

16.1 Travel –Discounted rail travel in Germany with Deutsche Bahn

With the Deutsche Bahn event ticket you can travel sustainably to **POWTECH** and at a discounted fixed price from all over Germany.

Your benefits: discounted train ticket at a fixed price, cancelable up to and including the 1st day of validity, free use of the City Ticket at the start and destination in over 130 cities and seat reservation in 1st class included.

Event ticket one-way with train connection (while stocks last):

1st class: from 84.90 euros

2nd class: from 51,90 Euro

All information about the Deutsche Bahn Event Ticket and the CityTicket can be found here:

<https://www.powtech.de/en/exhibition-info/travel/train-tickets>.

16.2 Transport connections - trade fair - railway station – airport

You can find all important information on how to get here:

<https://www.nuernbergmesse.de/en/location-services/travel-accommodations>

You can buy your local transport ticket in advance at the [VGN Online Shop](#) or in the VGN App.

You can find the subway connections to the trade fair here: <https://www.vgn.de/en/getting-around/exhibition-center/>

Underground rail:

Where from: **Nuremberg Airport (Nürnberg Flughafen)**

Where to: **Messe**

Price: 3,30 EUR single ticket (adult / Nuremberg, Fürth, Stein)

Duration: 20 Minutes

Departs at: Nürnberg Flughafen U2 → Nürnberg Röthenbach

Arrives: Nürnberg Hbf

→ *Change*

Departs at: Nürnberg Hbf U1 → Langwasser Süd

Arrives: Messe

Underground rail:

Where from: **Main station (Hauptbahnhof)**

Where to: **Messe**

Price: 3,30 EUR single ticket (adult/Nuremberg, Fürth, Stein)

Duration: 10 Minutes

Departs at: Nürnberg Hbf U1 → Langwasser Süd

Arrives: Messe

Taxi:

Where from: **Nuremberg Airport (Nürnberg Flughafen)**

Where to: **Messe**
 Price: approx. 35 EUR
 Duration: 20 – 30 Minutes

Taxi:

Where from: **Main station (Hauptbahnhof)**
 Where to: **Messe**
 Price: approx. 20 EUR
 Duration: 15 – 20 Minutes

All prices specified are for reference only and may differ as a result of traffic situation, detours due to roadworks or waiting times caused by the passenger.

17. Advertising outside the stand

The distribution of advertising material outside the exhibition stand is not permitted. Exhibits and any kind of advertising outside the stand limits must not be displayed without previous authorisation by NürnbergMesse.
 For advertising possibilities advertising please go to the Online ExhibitorShop

Advice and booking:

Team Service Sales & Realisation
 T +49 911 86 06-80 30
exhibitor.marketing@nuernbergmesse.de

18. WLAN

The entire exhibition centre is equipped with WLAN. Secure WLAN exhibitor access for the entire duration of the exhibition (including assembly and disassembly) can be booked in the Online ExhibitorShop

Advice:

Team Service Sales & Realisation
 T +49 911 86 06-80 10
connectivity.services@nuernbergmesse.de
 NürnbergMesse cannot take any responsibility for third-party Internet services. Unauthorized WLAN networks can be switched off in the event of a malfunction.

The Online ExhibitorShop will remain open during assembly and duration for orders of internet and telecommunication products. We kindly ask you to bring your login data with you. You need them to place orders online on site.

If you would also like to provide a login to one of your partners (stand builder, agency, etc.), please request login data via the 'Partner Logins' menu item in the ExhibitorShop no later than one week before the start of set-up.

19. Customs clearance

Please contact the forwarder responsible for your hall.

You can also obtain information at the information and service counters.

Customs Office Port

T +49 911 2349-0

SERVICES (overview and ordering information)

Service Buddies of NürnbergMesse

Tel +49(0)911.86 06-88 55

E-mail: exhibitor.services@nuernbergmesse.de



Emergency number (police, fire department, accidents, theft)

For emergencies of any kind please contact our SecurityControlUnit

T +49(0)911 8606 7000

	Service	Order under	ServicePartner	Phone number +49(0)911 . . .
A	Accommodation		see Hotels	
A	Advertising		see Marketing services	
C	Camping		KNAUS Campingpark Nuremberg	- 9 81 27 17
C	Car parks for exhibitors	Travel an accomodation	Engelhardt & Co. Parkraummanagement u. Service GmbH &Co and at the information counters at the exhibition	- 981188-55
C	Catering	Catering and Events	Lehrieder Catering-Party-Service	- 86 06-61 14
C	Cleaning	Staff and services	dias Dickmann Industrie- und Anlagenservice GmbH: Halls: 1, 2, 3, 3C, 8, 9, 10, NCC Mitte Service areas: 1, 1 Mitte, 1/2, 2/3/4, 8/9, 9, 9 Mitte, 10, OperationCenter, ServiceCenter Mitte, Rotunde and Parkdeck Süd (Parking South)	- 9817215
			KIEFER GmbH: Halls: 3A, 4, 4A, 5, 6, 7, 7A und NCC Ost Service areas: 3/4, 4, 4/5, 5/6, 6/7, 7, Übergang (crossing) 7/8, ServicePartner Center and Parking (Parkhaus)	- 9808080
			Vebego Facility Services B.V. & Co. KG Facility Services B.V. & Co. KG Halle 11, 12, NCC West, Frankenhalle, Service 11 und 12:	- 4770441
	Communication	Technical services	Bisping & Bisping GmbH & Co. KG	- 86 06-40 00
	Compressed air	Technical services	SPIE SAG GmbH	- 818818-0
	Copies: black & white		Information counters at the exhibition	
	Copies: colour		Service Point between Halls 5 and 6, upper floor	- 86 06-80 04
	Customs		See Forwarding services	
	Electricity supply	Technical services	SPIE SAG GmbH	- 818818-0
E	Empty containers / storage / logistics		See Forwarding services	

	Service	Order under	ServicePartner	Phone number +49(0)911 . . .
	Exhibition management		NürnbergMesse GmbH, Exhibition Management	- 86 06-89 40
F	Fire extinguishers Flame-inhibiting impregnation	Stand construction	Messebau Wörnlein GmbH	- 817449-0
	Floor coverings	Stand construction	Messebau Wörnlein GmbH	- 817449-0
F	Forklift trucks		See Forwarding services	
	Forwarding services	Logistics	Hall 3 - 7A: Schenker Deutschland AG Hall 1, 2, 8-12: Kühne & Nagel (AG & Co.) KG	- 81748-0 - 981856-0
G	Graphics		See Lettering	
	Guarding of stands	Staff and services	ESS Erlanger Sicherheits Service GmbH	- +49 9131 68594-0
H	Hire of furniture	Stand construction	Hummel Möbelverleih GmbH Messebau Wörnlein GmbH	- 86 06-63 03 - 817449-0
	Hostesses		See Stand personnel	
	Hotels	Travel and accommodation	NürnbergMesse GmbH, Service Sales & Realisation exhibitor.hotels@nuernbergmesse.de Business & Service Brigitte Schmedding GmbH Congress- und Tourismus-Zentrale Nürnberg	- 86 06-80 20 - 86076-0 - 2336-121/122
I	Insurance	Insurances	deas Deutsche Assekuranzmakler GmbH	- 5885-0
	Internet access		See Communication	
K	Kitchen appliances/ heating and refrigerated equipment	Stand construction	Valentin Int. Messeservice GmbH & Co. KG	+49(0)2104.9103-0
L	Landscaping services for stand design	Stand construction	Gartengestaltung & Service Ronald Grabinger	- 86 06-52 24
	Lead Tracking	Technical Services	convey Information Systems GmbH	+49 (0)89 9 54 58 67 59
	Lettering	Stand construction	Holtmann Messe+Event Messebau Wörnlein GmbH	- 86 06-60 51 - 817449-0
	Lighting	Technical services	SAG GmbH	- 818818-0
	Lighting	Stand construction	Messebau Wörnlein GmbH	- 817449-0
M	Marketing services	Marketing/advertising	NürnbergMesse GmbH, Service Sales & Realisation	- 8606-80 30
	Media equipment	Technical services	sld mediatec GmbH Neumann&Müller GmbH & Co. KG	- 230858 0 - 96846 0
	messeSTORE		Between Halls 5 and 6, upper floor at the Service Point	

	Service	Order under	ServicePartner	Phone number +49(0)911 . . .
P	Parcel service/ package	-	Schenker Deutschland	- 81748-0
	Passes	Passes and tickets	Sutter Dialog GmbH & Co.KG	- 86 06-88 20
	PC equipment		see Communication	
P	Photography	Staff and services	Foto Bischof & Broel KG	- 533533
	Power supply		see Electricity supply	
	Press and press compartments		NürnbergMesse GmbH, Presse	- 86 06-83 55
R	Restaurants		Lehrieder Catering-Party-Service	- 86 06-61 14
	Room hire		NürnbergMesse GmbH, Exhibition Management	- 86 06- 89 40
S	Security		see Guarding of stands	
	Service Point		Service Point between Halls 5 and 6, upper floor	- 86 06-80 04
	Signs		see Lettering	
	Spotlights		see Lighting	
	Stand catering		see Catering and Events	
	Stand cleaning		see Cleaning	
	Stand construction	Stand construction	Holtmann Messe+Event Messebau Wörnlein GmbH	- 86 06-60 51 - 817449-0
	Stand equipment	Stand construction	Messebau Wörnlein GmbH	- 817449-0
	Stand personnel	ServicePlus	Business & Service Brigitte Schmedding GmbH colorbirds Lorenz Personal GmbH & Co. KG POWER	- 86076-0 - 21466638
T	Telecommunications		see Communication	
	Tickets for local public transport		Tickets at VGN online store or in the VGN app	
	Transport		See Forwarding services	
	Truck call-off system	Logistics	Transltfair Service-Hotline Service-hours: Tuesday to Thursday from 09.00- 15.00	- 8606-6400
W	Water supply	Technical services	Hall 3-7: August & Jean HILPERT Messe-Service GmbH Hall 1,2, 8-12: ABL Brochier Klimatechnik und Gebäudemanagement GmbH	- 376638-0 - 9812969
	Wi-Fi / WLAN	Technical services	Bisping & Bisping GmbH & Co. KG	- 86 06-40 00